

# F I R E F I G H T E R

**ESSENTIAL DUTIES:** This is responsible and specialized work in a semi-military type of organization which requires employees to take orders and perform all assigned duties quickly and effectively.

The Firefighter is responsible for fire suppression, fire inspection, vehicle and fire station maintenance, hazardous material response, rescue operations, and emergency medical services; operates and performs maintenance checks on all fire department vehicles and equipment; responds as a member of a medical team to bring basic or advanced emergency medical care to the citizens of the community; prepares written reports and maintains records under supervision of Shift Commander/Shift Officer; participates in daily training exercises and classroom lectures; conducts fire inspections in various occupancies in the jurisdiction; performs duties as a fire apparatus driver/operator, and officer, when assigned; performs duties as a certified Firefighter/EMT-D according to criteria and standards set forth by the department, when assigned; responsible for cleanliness of station and maintenance of apparatus, tools, equipment and all other fire department property; conducts demonstrations, tours, and public speeches on fire safety, fire prevention, CPR, fire extinguishers, smoke detectors, first-aid, instruct Survive Alive, and other subjects to the public; if required, attend paramedic training and become a certified paramedic; performs other duties as may be assigned.

**ESSENTIAL PHYSICAL REQUIREMENTS:** Standing, walking and sitting; stooping, kneeling, crouching and crawling; running, grappling, climbing, balancing, bending and twisting; reaching, feeling, talking and hearing; far and near vision as follows: 20/40 in one eye and 20/100 in other eye, with correction – 20/20 in one eye and 20/40 in other eye (no contact lenses); lifting, carrying, pushing/pulling of 100 lbs. or more; handling, grasping and fingering; fire hose, ladders, performing CPR, utilizing patient lifting devices, etc.

**ESSENTIAL KNOWLEDGE AND SKILLS:** Major life activities; effective communication, oral and written, with supervisors, peers and public; understanding and following work rules and operating guidelines; read, write, add and subtract; knowledge of national, state and local laws and fire/safety codes; organize, direct and coordinate written and oral reports; skills in report writing, computer usage, driving and two-way radio usage; knowledge of fire protection system, water supply, building construction, natural and man-made disasters, fire control and extinguishment, and combustible and flammable materials; skills in firefighting, EMT-D, fire inspection, and public relations.

The descriptions noted above are intended as illustrations of the various types of duties to be performed. The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related or a logical assignment of the position.

**MINIMUM REQUIREMENTS:**

1. Age 18 years or over.
2. High School Diploma or equivalent.
3. Applicant must have Wisconsin State Firefighter Certification Level I.
4. Applicant must have a current State of Wisconsin EMT License.
5. Must be a U.S. citizen.
6. Applicant must possess a valid driver's license. (Restrictions as to physical reasons, only, will not disqualify a person for issuance of an application, but may be a basis for rejection in the medical examination.)
7. Applicant must be of excellent health. A thorough medical examination will be given by a Commission appointed physician before appointment is made, and the decision of the physician is final.
8. Applicant must be a non-user of tobacco products.

**PREFERRED QUALIFICATIONS:**

1. Associate of Applied Science Degree in Fire Science or closely related field from an accredited college or university, and/or
2. Bachelors Degree from an accredited college or university, and/or
3. Current Wisconsin EMT-Paramedic License.

**GENERAL INFORMATION:**

1. All Firefighter recruits are on probation for twelve months following appointments. The employee may be subject to discharge without cause at any time during the probationary period.
2. In addition to the above, appointees must meet the following conditions of employment:
  - a) Become proficient in Fire Department Operating Guidelines (OGs) and
  - b) Meet the minimum requirements set forth in the Bureau of Training and Safety's Physical Performance Test (PPT) and
  - c) Become proficient in the operational standards for driving all Fire Department vehicles/apparatus and
  - d) Work as acting officers on fire and EMS companies when requested and
  - e) Satisfactorily pass progress evaluations as set forth by the Bureau of Training and Safety and
  - f) Refrain from the use of all tobacco products and
  - g) Participate in all aspects of the Fire Department's version of Wellness/Fitness Initiative, based upon the IAFF/IAFC Wellness and Fitness Initiative, current edition and
  - h) Maintain a valid State of Wisconsin Driver's License and
  - i) Maintain a valid State of Wisconsin Emergency Medical Technician license (at the level in use by the West Allis Fire Department and
  - j) Become licensed as an Emergency Medical Technician-Paramedic able to practice in the State of Wisconsin if requested by the Fire Chief and
  - k) Abide by all Rules and Regulations, Policies and Procedures of the Fire Department as approved by the Board of Police and Fire Commissioners and
  - l) Pass annual physical ability tests as required by the Fire Department, developed in consideration of the IAFF/IAFC Physical Ability Program.